



MarcParc inc  
 1233 20th Street, NW, Suite 104  
 Washington, DC 20001  
 202-464-2900  
 Fax 202-464-2901

## Monthly Automobile Parking Agreement

Please complete all requested information, sign, date and return this form immediately to MarcParc.

NAME	
PARKING LOCATION	Home telephone
COMPANY NAME	Work telephone
CITY, STATE, ZIP	Fax Number
BILLING ADDRESS (HOME/COMPANY)	E-MAIL
CITY, STATE, ZIP	IS CUSTOMER A TENANT OF THE BUILDING? <input type="checkbox"/> YES <input type="checkbox"/> NO
CONTACT	IF yes, please write name of ORGANIZATION

### Terms and Conditions

- Monthly rate for rental of parking space is due and payable on the twenty-fifth date of each month, in advance. If the monthly rental charge is not paid when due, the prevailing daily posted parking rate will be charged. No deductions or allowances from the monthly rate will be made for days customer does not use parking location.
- Unused permits MUST be returned by the 5th of each month to be eligible for refund. No credit will be given, whatsoever, unless permit is returned to the main office.
- A service charge of \$30.00 will be made for each parking permit not paid for by the 5th day of the current billing month. Corporate accounts will be assessed a service charge equal to 5% of the total amount due. A charge of \$30.00 will be made for each returned check. There will be a charge of \$50.00 for any lost, missing, or stolen permit. Under no circumstances leave, or give a permit to any garage personnel. More than one late payment of the monthly parking rate will result in revocation of the monthly parking privileges.
- The monthly parking identification permit (one permit per space rented) supplied by MarcParc must be displayed in view on every vehicle at all times when on the parking location. Prevailing daily parking rate will be charged when the permit is not displayed on the vehicle.
- It is agreed that customers will not leave articles of personal property of any value whatsoever in the vehicle (including but not limited to iPods or cell phones, laptops, navigation systems DVDs CDs discs and compact disc players whether installed or not) and customer specifically agrees not to hold MarcParc responsible for any damage resulting from the loss, theft or damage to articles of personal property left in vehicles in violation of this agreement.
- Parking location managers, cashiers and attendants are not authorized to make or allow any exceptions or changes to this agreement of terms thereof.
- MarcParc assumes no liability for theft, collision, fire or damage in any case, except through its own negligence, or for damage or injuries occasioned by faulty brakes, customer's failure to set brakes properly or improper vehicle maintenance by customer.
- In no case shall liability include anything for loss of use of a vehicle. Any damage or loss occurring while a vehicle is in the parking location must be reported before the vehicle is taken from the parking location and customer hereby releases MarcParc from liability or responsibility in connection with any damage or loss not so reported.
- If customer's parking arrangement calls for self-parking with the customer retaining possession of the keys (a park and lock arrangement), customer agrees to assume all responsibility whatsoever for vehicle damage or theft thereof, and loss or theft of contents thereof, and customer hereby releases MarcParc, its agents, servants and employees from all liability and responsibility in connection therewith.
- This agreement may be terminated by either party in writing upon ten (10) days written notice to the other. Acts of war, nature, terrorism, or God can result in immediate cancellation of this contract with no compensation in service or monies due to the customer.
- If more than one (1) monthly automobile parking space is rented by a customer, this agreement shall apply to all such automobile parking spaces rented by customer, and customer agrees that all the terms and conditions of this agreement shall be binding upon customer and all persons, firms, entities and others using said automobile parking spaces with customer's permission.
- If driving an alternate vehicle, transfer permit, otherwise daily charge will be imposed.
- Monthly contract holder agrees to pay all expenses, attorneys fees and court costs which MarcParc incurs as a result of any dispute involving this contract or collection of any payment due from monthly contract holder.
- This agreement represents the entire agreement between MarcParc and the monthly contract holder and supersedes all prior negotiations, representation or agreements, written or oral. This agreement may be amended only by written instrument signed by both MarcParc and monthly contract holder (the individual authorized to sign this agreement).
- Under no circumstances may a contract holder be permitted to duplicate, copy or remanufacture the monthly permit is lost or stolen, monthly contract holder must request a new permit in person at MarcParc's main office. Duplication of permit may result in revocation of parking privileges and/or criminal prosecution.

NAME OF BUSINESS ENTITY (If Applicable)

Title

Name

Date

### FOR OFFICE USE ONLY

PARKING LOCATION			
ACCOUNT NUMBER	START DATE	Number of Regular:	@ =
ACCESS CARD NUMBER		Number of Reserved:	@ =
TYPE OF ACCOUNT <input type="checkbox"/> Corporate <input type="checkbox"/> Individual <input type="checkbox"/> Residential		TAX EXEMPT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
TAX EXEMPT NUMBER (Copy of Tax Exemption Certificate must accompany application.)			